

## Welcome Back

### August 2022 News Sheet

I would like to take this opportunity to extend a very warm welcome back to all of our pupils, parents and staff. A special welcome to our new P1 children and their families, we look forward to meeting you. I trust you have all had an enjoyable Summer break and are refreshed and ready to start another busy school year. We look forward to a positive and productive year as we work together for the benefit of all the children in our school family.

School will commence for P2-P7 pupils on Thursday 25<sup>th</sup> August @ 8:45am. The timings are as follows:

DATE	TIME	CLASSES
THURSDAY 25 <sup>TH</sup> AUGUST	8:45AM – 12NOON	P2 – P7
FRIDAY 26 <sup>TH</sup> AUGUST	8:45AM – 12NOON	P2 – P7
MONDAY 29 <sup>TH</sup> AUGUST	SCHOOL CLOSED – BANK HOLIDAY	
TUESDAY 30 <sup>TH</sup> AUGUST	8:45AM – 12NOON	P2 – P7 P1 CHILDREN WHO ARE SIBLINGS
WEDNESDAY 31 <sup>ST</sup> AUGUST	8:45AM – 12NOON	P2- P7 REMAINDER OF P1 CHILDREN
THURSDAY 1 <sup>ST</sup> SEPTEMBER	8:45AM – 12NOON 8:45AM – 2PM 8:45AM – 3PM	P1 P2 & P3 P4-7
<ul style="list-style-type: none"><li>• Please note P3 children stay in school until 3pm on a Monday and a Tuesday and go home at 2pm Wednesday &amp; Thursday</li><li>• School finishes at 2pm for ALL pupils on a Friday</li></ul>		

### STAFFING

CLASS	TEACHER	CLASSROOM ASSISTANTS
P1/2/3	Mrs Black	Louisa McGoogan Lauren Anderson (Monday/ Friday)
P3/4	Mrs Small (Monday/Thursday/Friday) Miss Marshall (Tuesday & Wednesday)	Angela Morgan
P5/6	Mrs Logan	Lesley Ann Devenney Rachel Linton
P6/7	Mrs Alcorn	Catherine McCaw
LEARNING SUPPORT	Mrs Crowe	
READING TOGETHER SUPPORT		Ann Patton (Mon – Wed mornings)

- We are delighted to inform you that Mrs Small is expecting her second child. This means that she will continue to teach P3/4 on 3 days of the week until the October half term break when she will start her Maternity Leave. After this Miss Marshall will teach P3/4 full time until June 2023.

## **SCHOOL DAY**

It is our aim to provide a safe, family friendly environment. We welcome children who are not attending breakfast club, to arrive at school from **8:50am** each day when they will be supervised by class teachers. Our school day begins at **9am SHARP**, please ensure that your child arrives on time each day. If a child arrives late they will be marked on the roll as late. If the child is persistently late, the Education Welfare Officer will become involved.

If your child is absent from school, you must provide a written note to your child's teacher explaining the reason for the absence on their return to school.

If for any reason you need to collect your child from school earlier than their normal finishing time, you must put it in writing to your child's teacher. You must also ensure that you complete the signing out book in the entrance area, this is a necessary part of our Safeguarding procedure.

If your child is being collected from school by someone other than the named adults listed on your form, please put it in writing to your child's class teacher.

## **BREAKFAST CLUB**

We hope to commence Breakfast Club week beginning **5<sup>th</sup> September**. In light of the current economic crisis we are all facing, we have been considering ways in which we can help and support families. One of the ways in which we are planning to do this is by running breakfast club 5 days per week. The club will run Monday – Friday each week. (We may have to review this in December depending on our funding situation.) The school is open from **7:50am** and children who wish to have breakfast need to be in school by **8:10am**. Breakfast consists of cereal, toast, fruit juice & tea. As well as providing children with a healthy breakfast, this club also offers a variety of informal learning activities. Children help to tidy up and go to class at 8:45am. This service will continue to be free of charge to all pupils. It is funded through our Extended Schools Programme. It is hoped that this small gesture will help families.

I would also remind families that we as a school provide children with ALL stationery items, there is no need for families to purchase these.

## **BREAK**

The school operates a healthy break policy and children are asked not to bring fizzy drinks, sweets, chocolate or crisps. They can purchase a variety of items from the school kitchen:

<b>ITEM</b>	<b>PRICE</b>
Toast (Per Slice)	30p
Bagel	30p
Pancake	30p

**Please note it would be very much appreciated if you could send in the correct change with your child for break items on a Monday morning for the week – a slip will be sent home with your child each week where they can indicate their daily choice.**

## **MEALS**

Lunchtime is from **12:15 – 1:05pm**. School meals cost £2.60 per day / £13 per week. We would ask that dinner slips / payments be returned to your child's class teacher on a Monday, indicating your child's choice of meal for each day.

## **FREE SCHOOL MEALS**

If you think your child / children are entitled to free school meals can you please ensure that you apply **BEFORE** the start of term. You must do this online by logging on to [eani.org.uk](http://eani.org.uk). If you are having difficulty with this, please contact Mrs Marshall in the school office – 02820741585.

## **TRANSFER**

We would respectfully remind parents that entrance into these public examinations is a parental responsibility. AQE forms can be downloaded from [www.aqe.org.uk](http://www.aqe.org.uk) and are also available from the school office should you have any difficulty. Please note the last date for application is **FRIDAY 23<sup>rd</sup> SEPTEMBER 2022**. If you wish to discuss any related queries you are most welcome to contact Mrs Alcorn or myself.

## **WEBSITE**

The school website can be accessed at [www.wpmps.org](http://www.wpmps.org) – our website is kept up to date by Mrs Black regularly and is a very useful way of communicating with parents. Please subscribe on our website to access notes and other information. If you are unsure of how to do this, please speak to Mrs Black. In order to ensure the most effective use of resources we prefer that parents receive newsletters and notes by email. Please ensure that the school office has your most up to date email address. Please inform Mrs Marshall in the school office if you do not have email access and we can arrange for a hard copy of any newsletter/ note to be sent to you. Please ensure that you have also downloaded our School Jotter App – we put a lot of important information out through our App so it is vitally important that all parents have access to this.

## **EXTRA CURRICULAR**

We have been working with a range of outside agencies and coaches to enable us to provide the children with a wide variety of after school activities. We are in the process of finalising details of our Term 1 activities and will issue a timetable of activities in due course.

## **COMMUNICATION**

We actively encourage open lines of communication through our Class Dojo system, please ensure that you are signed up to this for your child's class.

I would like to take this opportunity to remind you that any issue relating to the classroom should be brought, first and foremost, to the attention of the class teacher – this can be done very effectively through the Class Dojo, or if you prefer you can telephone the school office and arrange a suitable time to speak with the teacher.

Administration matters, for example, absence, forgotten PE kits / lunchboxes, changes to pick up arrangements etc can be telephoned in to Mrs Marshall in the school office who will pass the information on to the relevant teacher.

Any more serious issues will be dealt with by myself via an appointment system. Should you feel that you require an appointment please contact Mrs Marshall in the school office who will arrange this. Telephone: 02820741585.

We very much appreciate your understanding and co-operation in this matter and thank you for enabling the smooth day to day running of our school.

**DATES FOR YOUR DIARY**

5 <sup>TH</sup> SEPTEMBER	BREAKFAST CLUB BEGINS
W/C 12 <sup>TH</sup> SEPTEMBER	AFTER SCHOOL ACTIVITIES BEGIN
26 <sup>TH</sup> & 27 <sup>TH</sup> SEPTEMBER	SCHOOL CLOSED – STAFF DEVELOPMENT DAY
30 <sup>TH</sup> SEPTEMBER	MACMILLAN COFFEE MORNING
W/C 24 <sup>TH</sup> OCTOBER	PARENT INTERVIEWS – SCHOOL WILL CLOSE @ 1PM FOR ALL PUPILS
W/C 31 <sup>ST</sup> OCTOBER – FRIDAY 4 <sup>TH</sup> NOVEMBER (INC)	SCHOOL CLOSED – HALF TERM

Thank you for taking the time to go through all of this information, should you have any queries please don't hesitate to contact me.

Thank you for your continued support.

Kind Regards

Mrs JF Philpott BEd (HONS) PQH(NI)